



Minutes of the 25th meeting of the PGC held on 25th October, 2017 at 3.30 p.m.in the Board Room, IIIT-D Campus, Okhla Industrial Estate, New Delhi

Following were present:

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|----------------------------|------------------------------|
| 1. Dr. Rajiv Raman | - Chairman |
| 2. Prof. SamareshChatterji | |
| 3. Dr. Pushpendra Singh | |
| 4. Dr. Anuradha Sharma | |
| 5. Dr. SnehSourabh | |
| 6. Dr. Ganesh Bagler | |
| 7. Mr. K P Singh | - Academic Incharge |
| 8. Ms. SheetuAhuja | - Manager(Academic) |
| 9. Ms. Priti Patel | - JM(Academics) |
| 10. Ms. Kajal Kansal | - PhD Student Representative |

At the outset Dr. Rajiv Raman welcomed all to the meeting of the PGC. Thereafter, the agenda items were taken up for discussion and the following decisions/recommendations were made:

1. Confirmation of the minutes of the 24th meeting of the PGC held on 27th Sep, 2017.

Minutes of the meeting were confirmed. It was further noted that in the subsequent meeting of the FM held on 4th Oct 2017, the FM did not agree to the following suggestions/recommendations of the PGC:

- Recommendation regarding revealing of the names of the reviewers before the stage of thesis defense
- Recommendation regarding utilization of ORF support to meet other research expenses.

Regarding Item 4 of 23rd PGC meeting, a revised form along with certificate format with regard to Synopsis/ Thesis submission was presented in PGC meeting. The PGC after making some changes in it updated the form, attached in Appendix-I.

Regarding Item 7 of 24th PGC meeting the PGC desired that the item “To consider registration of On-Campus courses/ MTech Minor Project/ Thesis/IS for MTech students during their off-campus Internship/ Industry Internship duration.?” may be re-discussed in presence of Dr Mayank Vatsa.

2. To start Doctoral Symposium in IIIT-Delhi (Deferred Item from 24th PGC Meeting).

PGC has reconsidered this item and recommended to club it with Research Showcase.

3. **Guidelines for students who joined under Part Time PhD (Time line for Comprehensive Exam, Contingency, travel grant etc.), details will be put up on table.**(Deferred Item from 24th PGC Meeting)

Chair PGC apprised the members of the background. After detailed deliberations

- i. It was decided to forward this issue to all departments to propose the guidelines for Part Time PhD (for IIIT-D employees).
 - ii. PGC also recommended requesting all departments to relook on Comprehensive Exam Timelines.
4. **To discuss and compare, the fellowship and other benefits provided to PhD students by other institutes/universities and IIIT-D PhD students.**(Deferred Item from 24th PGC Meeting)
- A detailed excel sheet was presented to PGC about the fellowship grant and fees provided/ imposed on PhD students in various other institutes like, IIT's, IISER, NIT IIITM etc.
- During the course of discussion the PGC desired to make a comparison table with details about annual fellowship and annual fees of the above institutes vis-a-vis IIIT-D. The same is attached in Appendix 2 for further consideration.
5. **To consider an “All round achievement” award also - for someone who does good thesis, good CGPA, contributes to the PG program, may have published papers, may have participated in competitive events, sports, etc. Like all-rounder award for BTech students.**

Ms. Sheetu Ahuja, Manager (Academic) explained the background of the proposal. After detailed deliberation the PGC constituted a sub-committee consisting of the M.Tech. Coordinators to decide the criteria for the proposed award. The Heads of Departments may be requested nominate a person to be on the sub-committee.

6. **Introduction of a 0 credit course for PhD students to attend seminars - a rule saying a student should register for this course for at least 4 semesters and attend at least 75% of the seminars to obtain credit.**

Chair PGC apprised the members of the background. After detailed deliberations it was decided that '0' credit registration is not necessary. The Secretaries to the Heads of the Departments will compile data of the seminars held in the department and pass on to the Academic Section for further necessary action. The Ph.D. students should attend 10 Institute Seminar/ Department Seminar/ Faculty Talks per year. If not he/ she cannot be allowed to submit thesis. The Concerned Advisor will certify that he/ she has attended sufficient number of talks and the same may be reflected in the Annual Report. The number of talks with titles will be validated by the Advisor.

The above recommendation may be reported to FM before circulation to the students.

7. **Introduction of a 0 credit course for MTech/ PhD students (can also do this for BTech students) to enroll for a 0 credit thesis course in their final semester. The reason for this is as follows: There is sometimes a lag between the submission of the thesis and the date of defense, during which the student might have other constraints such as employment, etc. The zero credit course delinks the thesis credits from the defense date. The student can register for this course in case of delay between thesis submission and defense -while degree is awarded only after defense.**

Chair PGC apprised the members of the background. After detailed deliberations it was recommended that the M.Tech./ Ph.D. students in their final semester if interested to continue the program can be allowed to register '0' credits otherwise his/her registration may be terminated.

It was also recommended that the above recommendation may be first placed before the FM and then to Senate for further consideration.

8. Counting tier 1 submissions of PhD students at the time of graduation.

Clubbed with Item 4 of 23rd PGC meeting.

6. Mandatory qualifying exam for PhD students at the end of first year - should this be an institute level policy or department-wise policy - Institute-wide, can specify a Qualifying requirement (beside the minimum CGPA requirement), which can be implemented as suitable by the departments.

Chair PGC apprised the members of the background of the proposal. After detailed deliberations the PGC recommended that there should be qualifying examination before the Comprehensive examination. The respective Department may be requested to deliberate on the nature of qualifying examination. The timeline for qualifying examination may also be left to the department. Although the established departments may hold it within 1 year.

The recommendation received from the Department may then be placed before the FM for further consideration.

7. To consider having MTP session like BTP poster session of B.Tech where M.Tech students can showcase their work.

Chair PGC apprised the members of the background of the proposal. After a brief discussion it was decided to club this matter with the Research Showcase. (This item needs further discussion. Since at present Research Showcase is scheduled once in a AY(probably in April month), hence the students who will defend their MTech thesis between after April and complete their degree requirement by 21st Aug or 21st Dec, will not be able to present their work in research showcase.).

8. To consider course description of a 500 level course on Virtual Reality by Dr. Ojaswa.

It was decided to discuss the proposal in the joint meeting of the UGC-PGC along with other course proposals.

The meeting ended with a vote of thanks to the Chair.

Content and Forms proposed to be added in PhD Thesis Evaluation Guidelines

- The Institute reserves the rights to conduct a plagiarism check of its own before the submission of thesis as per Institute norms. Scholar has to submit plagiarism check certificate along with the thesis. (Annexure III). Institute can take any actions if the scholar found guilty in plagiarism.
- It's the responsibility of student to get proof reading of the thesis and get all the content of the thesis well checked for mistakes, plagiarism, repetition, and theoretical & practical doubt before final submission.
- Even after final submission of thesis, if any mistakes or deficiency is found out of nature of importance which can not be ignored, then the research scholar has to submit fresh/new hard bound copies of the thesis.

Annexures:

Annexure I - Certificate by supervisors

Annexure II - Declaration certificate by scholars

Annexure III - Certificate of plagiarism

Certificate by Supervisor

This is certified that (name of student) _____

Registration number _____ has carried out the research work
presented in the thesis titled _____

For the award of Doctor of Philosophy from IIT, Delhi under my supervision.

To the best of my knowledge,

- (i) The thesis embodies results of original work
- (ii) Literary presentation is satisfactory and the thesis is in a form suitable for publication.
- (iii) Work evinces the capacity of the candidate for critical examination and independent judgment.
- (iv) Thesis is made as per the guidelines provided by IIT-D.
- (v) Contents of the thesis do not form the basis for the award of any other degree/ diploma or similar title to the candidate or to anybody else from this or any other University/Institution.

Signature

(Name of Supervisor 1)
(Designation)
(Place)
(With Seal and date)

Signature

(Name of Supervisor 2)
(Designation)
(Place)
(With Seal and date)

Certificate by Scholar

I declare that the thesis entitled: _____

is submitted by (name) _____

Registration No.: _____

Under the supervision of: _____

For award of PhD Degree of IIIT-D carried out during the period of _____ To _____ embodies my original work and has not formed the basis for the award of any degree, diploma, fellowship, titles or similar titles in this or any other University or other similar Institution of higher learning. I further declare that the material obtained from other sources has been duly acknowledged in the thesis. I shall be solely responsible for any plagiarism or other irregularities, of noticed in the thesis.

Signature of the scholar

Date & Place

Certificate of Plagiarism check

Title of thesis:	
Name of Scholar:	
Registration number:	
Name of Supervisor(s):	
Software name:	
Date of Check:	
Time of Check:	

I hereby certify that this thesis has been evaluated using _____ software. I have analysed the report produced by the system and based on it, I certify that the references in the thesis are in accordance with good scientific practice.

Date and Sign of Scholar:

Date and Sign of Supervisor 1:

Date and Sign of Supervisor 2:

(To update Annexure I of Existing PhD Thesis Evaluation Guidelines)

Present Content:

“List of Proposed Examiners for the PhD Thesis:

Instruction: For each examiner, provide complete name, title and affiliation (including country), contact email (and fax and tel nos if possible), main area(s) of expertise for the proposed examiner, a very brief statement on how he/she is suitable for examining the thesis, and list of two relevant papers of the proposed examiner. “

It is proposed to replace above content as below:

To be submitted by the Supervisor. Should contain information on at least 6 to 8 examiners.	
Name of the proposed examiner (with affiliation details)	
Address (Official/residential)	
Telephone (Official/ residential)	
Email ID	
Brief write up on academic and professional qualification, achievements, position held, present affiliation etc OR provide his/ her website link.	
Two publications	
Experience: I hereby certify that the examiner is satisfying condition that he/ she is having 6 years+ post-PhD experience.	

Appendix 2

Comparison table with details about annual fellowship and annual fees, for PhD students of few Institutes:

		IIT Delhi	IIT's	IISER/NIT's	IIT Hyderabad
Fellowship/ annum	1st year	324000	300000	300000	15000*12
	2nd year	336000	300000	300000	15000*13
	3rd year	348000	336000	336000	360000
	4th year	360000	336000	336000	360000
	5th year	300000	336000	336000	360000
	Total fellowship	1668000	1608000	1608000	1080000

		IIT Delhi	IIT's	IISER/NIT's	IITM Gwalior
Fees	1st Semester	32000	26076	48549	45200
	2nd semester	32000	19876	16905	31700
	1st year total fee	64000	45952	65454	76900
	2nd year	64000	39752	33810	63400
	3rd year	64000	39752	33810	63400
	4th year	64000	39752	33810	63400
	5th year	64000	39752	33810	63400
	Total fees	320000	204960	200694	330500